

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD
November 18, 2021
11:00 A.M. Public Session
Minutes**

The YECA Governing Board met on Thursday November 18th, 2021 at the Woodland Police Department 1000 Lincoln Ave – Community Room, Woodland. Chair Derrek Kaff called the meeting to order at 11:14 a.m.

This meeting was formatted to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), was available at the following link:

Teleconference Options to join Zoom meeting:
By PC: <https://us02web.zoom.us/j/84256097223>
Meeting ID: 842 5609 7223
Or
By Phone: (669) 900-6833
Meeting ID: 842 5609 7223

PRESENT: Primary Board Members: Derrek Kaff, City of Woodland, Dena Humphrey, YECA Executive Director, Steve Binns, City of West Sacramento

Joined via ZOOM: Tom Lopez, Yolo County, Rebecca Ramirez, Yocha Dehe Wintun Nation, John Miller, City of Winters

Entry No.2

Minute Order No. 2021-46

Approval of the Agenda - Approved as presented

MOTION: Lopez SECOND: Binns AYES: Kaff, Lopez, Ramirez, Binns, Miller

Entry No. 3

Announcements- None

Entry No. 4

Public Comment – None

Entry No. 5

Minute Order No. 2021-47

Approval of Consent Agenda - Approved

- a. Approval of the Minutes from the September 1, 2021, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. 2021 3rd Quarter- Dispatch to Queue

MOTION: Lopez SECOND: Binns AYES: Kaff, Lopez, Ramirez, Binns, Miller

Entry No. 6

Old Business

- a. YECA Building Remodel- Chair Kaff and board member Binns are reaching out to the city managers group, Chair Kaff advised to report back on this item at the next meeting and

suggested a tour of YECA. Board member Lopez proposed inviting a member from the CAO's office to the next meeting. Kaff advised he will follow up on this item.

- b. Records Management System Update & Central Square Agreement Details- I.T. Manager Billy Keen presented findings. The recommendation from Central Square is option 3 to integrate CIM/TTMS systems. Consolidating SIM and the identity manager and maintaining one server will ultimately reduce costs and users will only need one password. YECA has already purchased the message switch for DOJ/CJIS. Billy is waiting on a breakdown of costs from Central Square to present costing options to user agencies.
- c. Robbins Fire District Update- Dena presented current progress with the agency still aiming for a January 1st deadline. Starting on the 1st Robbins would be granted a period for testing with the final cutoff date anticipated to be between the 15th and 22nd of January. Dena will be sending out a formal letter to Robbins Fire District on behalf of Yolo County.

Entry No. 7

Closed Session- Out of Session: 11:36 a.m.

- a. Conference with Labor Negotiator (CG54957.6)

Agency Representative: Gregory Ramirez

Employee Organization: Yolo Communications Dispatchers Association (YCDA)

Back in session: 12:33p.m. – No reportable action

Entry No. 8

Next Scheduled JPA Board Meeting Date December 8th at 2pm

Entry No.9

Items for Future Agenda - None

Entry No. 10 Meeting Adjourned at 12:35 p.m.

Minutes submitted by Tianna Dumas