

AGENDA
REGULAR MEETING
YECA GOVERNING BOARD
Yolo Emergency Communications Agency, 35 N. Cottonwood Street, Woodland, CA 95695
January 14, 2015
2:00 P.M. Public Session

ALL ITEMS ARE FOR ACTION UNLESS OTHERWISE NOTED WITH AN ASTERISK (*).

1. Call to Order (2:00 PM)

2. Public Comment *

Speakers must state their name and city of residence for the record and limit their remarks to three minutes. Members of the public audience may address the Governing Board on any item not on today's agenda. No response is required and no action can be taken, however, the Governing Board may add the item to the agenda of a future meeting.

3. Announcements

- a. County transitions YECA payroll to third party effective Jan 2015

4. Approval of the Agenda

5. Consent Agenda

Consent Agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a member of the Governing Board, member of the audience, or staff requests that the Governing Board remove an item. If an item is removed, it will be discussed in the order in which it appears on the Agenda.

- a. Approval of the Minutes from the October 1, 2014 Regular Meeting, and December 18, 2014 Closed Session Pg. - 1
- b. Operations Division Report Pg. - 4
- c. Current Year Budget Status Update Pg. - 8
- d. 2014 Calls for Service Annual Report Pg. - 9

6. Old Business

- a. AMR CAD to CAD Status Update
- b. Consolidation Policy Project for Law & Fire Update

7. Motorola Radio Project

- a. Gold Elite Radio Replacement Project Summary Pg. - 13

8. Closed Session

- a. Public Employee Performance Evaluation (GC54957)
Position Title: Communications Agency Manager
- b. Conference with Labor Negotiator (GC54957.6)
Agency Representative: Fran Buchanan
Employee Organization: Yolo Communications Dispatchers Association (YCDA)

9. Next Scheduled JPA Board Meeting TBD

10. Items for Future Agenda

- a. Automatic Transfer Switch (ATS) Project Wrap-up Summary

11. Adjournment

I declare under penalty of perjury that the foregoing agenda was available for public review and posted on/or before January 9, 2015 on the bulletin board outside of the Yolo County Board of Supervisors Chambers, Erwin Meier Administration Center, 625 Court St., Woodland, California and on the agency website: <http://www.yeca911.org/BoardCalendar2014.html>


Dena Humphrey, Agency Manager

**The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability related accommodations to attend the meeting, please contact Marci Criste at (530) 666-8919 or (530) 666-8909 (fax). Requests for accommodations must be made at least two full business days before the start of the meeting. **

Agenda Item: 5.a.

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD**

October 1, 2014

MINUTES

The YECA Governing Board met on Wednesday, October 1, 2014 at the Yolo Emergency Communications Agency, Woodland CA. Board Chair Sergio Gutierrez called the meeting to order at 2:05 p.m.

PRESENT: Primary Board Members: Sergio Gutierrez, City of Winters, Tom Lopez, Yolo County, Dan Bellini, City of Woodland, Gary Fredericksen, Yocha Dehe Wintun Nation, and Dena Humphrey, Agency Manager.

ABSENT: Carol Richardson, City of West Sacramento

Entry No. 2

Public Comment

None

Entry No. 3

Announcements

None

Entry No. 4

Minute Order No. 2014-55: Approval of Agenda

The Agenda was approved as presented.

MOTION: Bellini SECOND: Fredericksen AYES: Gutierrez, Fredericksen, Bellini, Lopez.

Entry No. 5

Minute Order No. 2014-56: Approval of Consent Agenda

The Consent Agenda was approved as presented.

MOTION: Lopez SECOND: Bellini AYES: Gutierrez, Fredericksen, Bellini, Lopez.

Entry No. 6

Old Business – Information Only

Agency Manager Dena Humphrey updated the Board on the status of the Automatic Transfer Switch project. Due to a power cabling issue, the power to YECA was off on Monday September 26th. The issue was resolved and there were no other issues. Meetings with the engineer and the County's General Service and Telecom representatives have taken place and extra precautions are being put in place to mitigate any issues during the scheduled ATS replacement. The ATS replacement is scheduled for the end of October.

Agency Manager Dena Humphrey also updated the Board on the status of the Standard Levels of Service presented to the Board at the previous meeting. Both law and fire matrices were passed out showing the progress made by both fire and law groups.

Entry No. 7

Minute Order No. 2014-57: Approval of Dispatch Staffing Increase

Agency Manager Dena Humphrey brought back to the Board two options to increase the current authorized 28 dispatch positions to 30 Dispatch positions.

After some discussion of the two options that were given, the Board approved to move forward with Option A, increase staff from 28 FTE's to 30 FTE's with the hire date of December 2014.

The Board requested to return with a minimum staffing number at some time through the budget process depicting a minimum staffing level model based off volume, vacations, training, etc., showing total FTE positions.

MOTION: Fredricksen SECOND: Bellini AYES: Gutierrez, Fredericksen, Bellini, Lopez.

Entry No. 8

Closed Session

Board Chair Gutierrez announced in open session the designated representatives for the upcoming labor negotiations as Fran Buchanan, IEDA, Dena Humphrey, Karen Avara and Marci Criste.

The meeting adjourned to closed session at 2:58.

Reconvened to open session at 3:30.

Closed session announcements - None

The next scheduled meeting will be November 5, 2014.

Meeting was adjourned at 3:32 p.m.

Minutes submitted by: Marci Criste, Recording Secretary

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
SPECIAL CLOSED SESSION
GOVERNING BOARD MEETING**

December 18, 2014

MINUTES

The YECA Governing Board met on Thursday December 18, 2014 at the Yolo Emergency Communications Agency, 35 N. Cottonwood Street, Woodland. Board Chair Sergio Gutierrez called the meeting to order at 2:06 P.M.

PRESENT: Primary Board Members: Sergio Gutierrez, City of Winters, Carol Richardson, City of West Sacramento, Tom Lopez, Yolo County, and Dena Humphrey, Agency Manager, Gary Fredericksen, Yocha Dehe Wintun Nation

ABSENT: Dan Bellini, City of Woodland

Entry No. 2

Closed Session

Board Chair Sergio Gutierrez adjourned the meeting to closed session at 2:08 p.m.

Entry No. 3

Closed Session Announcements

Closed session adjourned at 3:25 p.m. Staff was given direction and there were no closed session announcements.

Meeting was adjourned at 3:30 p.m.

Minutes submitted by: Marci Criste, Recording Secretary

STAFF REPORT

Agenda Item: 5.b.

Date: December 30, 2014
To: YECA Governing Board
Thru: Dena Humphrey, Agency Manager
From: Karen Avara, Operations Manager
Subject: Operations Division Report

Recommendation: No action required; information only.

Summary: Operations staff is currently engaged in the following:

- Grants:
Awaiting approval letter for FY14 Homeland Security Grant to complete the remaining shelter site security.
- Staffing:
We would like to thank the JPA Board for approving the additional two positions. We'd like to welcome our newest Dispatchers starting January 11, 2015:
 - Chris Buck
 - Savanna De La Paz
 - Marisol Navarro
 - Laura Swink

Maria Bigham and Nadia Wasilevsky, both hired June 1, 2014 began radio training in November, Maria on Fire and Nadia on Woodland PD, Nadia was released to work independently effective December 16, 2014

- Internal Affairs: September 23, 2014-December 30, 2014
 1. **Grievances:** None
 2. **Complaints:** None
 3. **Commendations:** One
November 7, 2014-New Woodland PD trainee Nadia Wasilevsky was commended for her handling of an armed subject under the influence of methamphetamine by Officer Amoruso and Dispatcher III Chris Brewer
- Employee Perfect Attendance Awards:
August-October 2014:
 - Dispatch Assistant Mayra Berumen-Perez
 - Dispatcher I Maria Bigham
 - Dispatcher III Chris Brewer
 - Dispatcher II Krista Bryant
 - Dispatcher II Teri Lynn Caughie
 - Dispatcher II Amanda Garrison

- Dispatcher II Kim Soares
 - Dispatcher II Stephanie Taylor
 - Dispatcher I Nadia Wasilevsky
 - Dispatcher II Diana Wilson
- Annual Sick Leave Bonus:
Employees using less than 1.06% -\$500 Bonus
 - Dispatcher Assistant Mayra Beruman-Perez
 - Dispatcher II Krista Bryant
 - Supervisor Dave Hetland
 - Dispatcher II Kim Lindsay
 - Dispatcher II Lee Sandoval
 - Dispatcher II Kim Soares
 - Dispatcher II Stephanie Taylor
 - Dispatcher II Diana Wilson**Employees using less than 2.12% -\$400 Bonus**
 - Dispatcher III Chris Brewer
 - Dispatcher II Teri Lynn Caughie

- Employee Milestone Recognition:
November 2014:
 - Supervisor Craig Priester 10 years
 - Dispatcher II Traci Fitzsimmons 15 years
 - Dispatcher II Tammy Lancaster 15 years

- Monthly Gold Board Employee Recognition:
Each month employee names and good deeds are posted on the “Gold Board” in recognition of their great work by their co-workers, supervisors, manager, and outside agencies. At the end of each month the names are collected for a monthly raffle. The following employees were recognized for Oct & Nov:

October 2014:

Ame Minnick was the lucky raffle winner, she was recognized for her contributions during the Tower Bridge District event.

These employees were also recognized for a superb “job well done!” for October:

- Tammy Lancaster, Amy O’Keefe, Teri Lynn Caughie, Dave Hetland, Diana Wilson, Vanesa Hoyt, Myra Berumen-Perez, Maria Roa, Scott Fletcher, Stephanie Taylor, Krista Bryant, Brenda Kelley, Kim Maynard, Lee Sandoval, Amanda Garrison, Scott Roberson, Craig Priester, Tammy Leggins, Kim Soares, Elaine Savage-Helphingstine, Mike Bowler, Charles Keasler, Billy Keen, Traci Fitzsimmons, Molly Scott, Kristen Root, Kim Lindsay, and Tammy Leggins.

November 2014:

Novembers lucky raffle winner was Scott Roberson, he was recognized for his handling of a 16 year old hospice patient.

These employees were also recognized for a superb “job well done” for November:

- Lee Sandoval, Molly Scott, Krista Bryant, Kim Soares, Nadia Wasilevsky, Kim Maynard, Amanda Garrison, Diana Wilson, Elaine Savage-Helphingstine, Vanesa Hoyt, Maria Roa, Mayra Berumen-Perez, Tammy Leggins, Kim Lindsay, Ame Minnick, Craig Priester, Tammy Lancaster, Kim Soares, Kristen Root, and Teri Lynn Caughie were also recognized for their contributions to various events.
- Quarterly EMD Report:

At the direction of Yolo County Emergency Medical Services Medical Director, YECA began using the EMD Ebola screening questions at 6:00 am on Monday November 17, 2014. The directive requires we ask the screening questions on any medical call with a patient who claims to have any of the following:

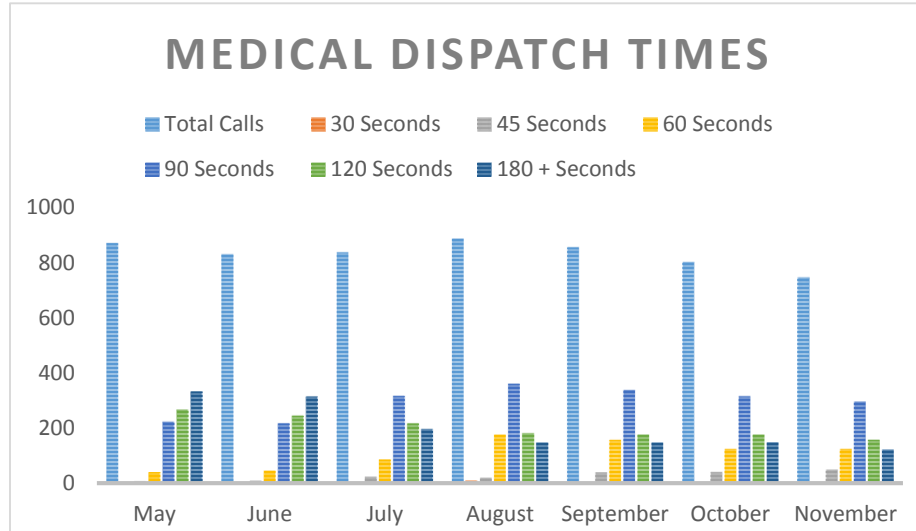
Risk Factors:

- Resided in, or traveled from an area where Ebola is active
- Had contact with blood or other body fluids or human remains of a patient known to have or suspected to have Ebola
- Had direct handling of bats or primates from disease-endemic areas

Symptoms:

- Fever-measured body temperature over 100.4
- Headache
- Unusual total body aches
- Vomiting
- Recent onset of any diarrhea, vomiting, or bloody discharge from the mouth or nose
- Abdominal pain
- Unusual (spontaneous/non-traumatic) bleeding from any area of the body

The addition of this procedure has not changed our call entry procedures, dispatch continues to obtain the basic call information, enters a call for service, and then returns to the EMD protocols. As the chart below indicates, dispatching times are mostly within 90 seconds or less.



Statistical Information:

- Monthly Phone Statistics:

Month	9-1-1	Non-Emergency	Outgoing	Total
September	4,099	13,531	5,595	23,225
October	5,529	16,336	7,580	29,445
November	4,674	13,915	6,252	24,841

- Monthly CAD Events:

Included in “Other” category are AMR, Animal Control, All Public Works, County Maintenance, Social Services, Environmental Health, and Public Guardian.

Month	Law	Fire	Other
September	16,222	1,879	874
October	16,004	2,160	895
November	13,969	1,865	736

- Confidential Records Requests:

Month	# of Requests
September	106
October	105
November	121

Agenda Item: 5.c.

YECA BUDGET MANAGEMENT SUMMARY

2014 / 2015 As of 12/30/14

	8% JUL-14	17% AUG-14	25% SEPT-14	33% OCT-14	42% NOV-14	50% DEC-14	58% JAN-15	67% FEB-15	75% MAR-15	83% APR-15	92% MAY-15	100% JUN-15
360 360-1 ADMINISTRATION												
Appropriations	\$ 2,409,409	\$ 2,409,409	\$ 2,409,409	\$ 2,409,409	\$ 2,409,409	\$ 2,409,409	\$ 2,409,409	\$ 2,409,409	\$ 2,409,409	\$ 2,409,409	\$ 2,409,409	\$ 2,409,409
Expenditures	\$ 40,589	\$ 127,560	\$ 328,017	\$ 664,618	\$ 868,408	\$ 972,716	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Percent Expended	2%	5%	14%	28%	36%	40%	0%	0%	0%	0%	0%	0%
360 360-2 OPERATIONS - DISPATCH												
Appropriations	\$ 3,507,387	\$ 3,507,387	\$ 3,507,387	\$ 3,507,387	\$ 3,507,387	\$ 3,507,387	\$ 3,507,387	\$ 3,507,387	\$ 3,507,387	\$ 3,507,387	\$ 3,507,387	\$ 3,507,387
Expenditures	\$ 130,542	\$ 374,238	\$ 939,471	\$ 1,225,307	\$ 1,471,379	\$ 1,688,507	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Percent Expended	4%	11%	27%	35%	42%	48%	0%	0%	0%	0%	0%	0%

TOTAL for all budget units - B/U 360-1 Administration; 360-2 Operations Dispatch;												
Appropriations	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796
Encumbrances	\$ 3,573	\$ 3,430	\$ 3,206	\$ 2,985	\$ 2,854	\$ 2,714	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 171,130	\$ 501,798	\$ 1,267,488	\$ 1,889,925	\$ 2,339,787	\$ 2,661,223	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unencumbered	\$ 5,742,093	\$ 5,411,568	\$ 4,646,102	\$ 4,023,886	\$ 3,574,155	\$ 3,252,859	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796
Percent Expended	3%	9%	21%	32%	40%	45%	0%	0%	0%	0%	0%	0%
Estimated Revenue	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796
Realized Revenue	\$ -	\$ 24,326	\$ 1,446,491	\$ 1,447,666	\$ 1,622,225	\$ 3,427,022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrealized Revenue	\$ 5,916,796	\$ 5,892,470	\$ 4,470,305	\$ 4,469,130	\$ 4,294,571	\$ 2,489,774	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796	\$ 5,916,796
Percent Realized	0%	0%	24%	24%	27%	58%	0%	0%	0%	0%	0%	0%

	8% JUL-14	17% AUG-14	25% SEPT-14	33% OCT-14	42% NOV-14	50% DEC-14	58% JAN-15	67% FEB-15	75% MAR-15	83% APR-15	92% MAY-15	100% JUN-15
360 360-3 CAD PROJECT												
BofA												
Capital Lease												
Appropriations	\$ 699,392	\$ 699,392	\$ 699,392	\$ 699,392	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Expenditures	\$ -	\$ -	\$ 6,922	\$ 6,922	\$ 4,200	\$ 17,204	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unencumbered	\$ 699,392	\$ 699,392	\$ 692,470	\$ 692,470	\$ 15,800	\$ 2,796	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Percent Expended	0%	0%	1%	1%	21%	86%	0%	0%	0%	0%	0%	0%
Estimated Revenue	\$ 699,392	\$ 699,392	\$ 699,392	\$ 699,392	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Realized Revenue	\$ -	\$ -	\$ 6,922	\$ 6,922	\$ 4,200	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrealized Revenue	\$ 699,392	\$ 699,392	\$ 692,470	\$ 692,470	\$ 15,800	\$ 15,800	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Percent Realized	0%	0%	1%	1%	21%	21%	0%	0%	0%	0%	0%	0%
360 360-3 RADIO PROJECT												
BofA												
Capital Lease												
Appropriations	\$ -	\$ -	\$ -	\$ -	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470
Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 31,709	\$ 31,709	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unencumbered	\$ -	\$ -	\$ -	\$ -	\$ 640,761	\$ 640,761	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470
Percent Expended	0%	0%	0%	0%	5%	5%	0%	0%	0%	0%	0%	0%
Estimated Revenue	\$ -	\$ -	\$ -	\$ -	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470
Realized Revenue	\$ -	\$ -	\$ -	\$ -	\$ 31,709	\$ 31,709	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrealized Revenue	\$ -	\$ -	\$ -	\$ -	\$ 640,761	\$ 640,761	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470	\$ 672,470
Percent Realized	0%	0%	0%	0%	5%	5%	0%	0%	0%	0%	0%	0%

Agenda Item: 5.d.

MEMORANDUM

To: Dena Humphrey, Agency Manager

From: Karen Avara, Operations Manager

Date: January 7, 2015

SUBJECT: 2014 CALLS FOR SERVICE ANNUAL REPORT

2014 shows an overall increase of 10,662 or 6% in billable CAD Calls for Service (CFS). Fire incidents decreased by 1,421 or 6%, Law incidents increased by 11,905 or 8%, and Records incidents increased by 458 or 42%.

The majority of the decrease in Fire incidents is attributed to an 870 decrease in control burns from 2013.

The increase in Law incidents varied with the majority being officer initiated incidents, there was also a 3,886 increase in abandoned wireless 911 calls.

The total CFS for the City of Winters increased by 7%, the City of Woodland increased by 7%, the City of West Sacramento increased by 8%, Yolo County decreased by 2%, Yocha Dehe decreased by 13%, and Contract Fire increased by 4%.

The total for Record entries shows Winters increased by 32%, Woodland 28% and West Sacramento 57% for the year.

The individual and combined CAD CFS totals are as follows:

2014 Calls for Service

Agency	2014 Total	2013 Total:	Difference:	%:
City of Winters				
Winters Police	8,967	8,364	603	7%
Winters Record entries	38	26	12	32%
Winters Fire 60%	583	547	36	6%
Winters Public Works	63	56	7	11%
Winters Animal Control	271	206	65	24%
AMR	2	5	-3	-60%
Total	9,924	9,204	720	7%

City of Woodland	2014 Total	2013 Total:	Difference:	%:
Woodland Police	55,214	50,326	4,888	9%
Woodland Police Record entries	522	376	146	28%
Woodland Fire	7,021	7,525	-504	-7%
Woodland Public Works	429	374	55	13%
Woodland Animal Control	2,726	2,528	198	7%
AMR	141	216	-75	-35%
Total	66,053	61,345	4,708	7%

City of West Sacramento	2014 Total	2013 Total:	Difference:	%:
West Sacramento Police	61,493	55,703	5,790	9%
West Sacramento Record entries	525	225	300	57%
West Sacramento Fire	9,128	9,101	27	0%
West Sacramento Public Works	538	543	-5	-1%
West Sacramento Animal Control	2,333	2,155	178	8%
AMR	43	78	-35	-45%
Total	74,060	67,805	6,255	8%

County of Yolo	2014 Total	2013 Total:	Difference:	%:
Yolo County Sheriff	31,660	31,172	488	2%
County Fire	6,383	7,285	-902	-12%
County Public Works	196	166	30	15%
County Animal Control	2,616	2,757	-141	-5%
AMR	21	47	-26	-55%
District Attorney	145	11	134	92%
Maintenance	116	95	21	18%
Probation	2,146	2,583	-437	-17%
Social Services	704	715	-11	-2%
Mental Health	1	2	-1	100%
Environmental Health	27	43	-16	-37%
Communications	20	116	-96	-83%
Explosive Ordnance	54	63	-9	-14%
Fire Investigative Unit	1	1	0	0%
Fire Service Misc.	365	400	-35	-9%
Yolo Narcotics	123	112	11	9%
Public Guardian	156	144	12	8%
Total	44,734	45,712	-978	-2%

Yocha Dehe Wintun Nation	2014 Total	2013 Total:	Difference:	%:
Yocha DeHe Fire	412	474	-62	-13%
Total	412	474	-62	-13%

County Fire	2014 Total	2013 Total:	Difference:	%:
Capay Valley Fire	492	526	-34	-6%
Clarksburg Fire	721	826	-105	-13%
Dunnigan Fire	912	1,001	-89	-9%
Elkhorn Fire	156	155	1	1%
Esparto Fire	628	854	-226	-26%
Knights Landing Fire	211	239	-28	-12%
Madison Fire	308	365	-57	-16%
Robbins Fire	154	151	3	2%
Willow Oak Fire	949	1,201	-252	-21%
West Plainfield Fire	403	423	-20	-5%
Winters Fire 40%	389	365	24	6%
Yolo Fire	853	938	-85	-9%
Zamora Fire	207	241	-34	-14%
Total	6,383	7,285	-902	-12%

Contract Fire	2014 Total	2013 Total:	Difference:	%:
Arbuckle Fire	442	423	19	4%
Total	442	423	19	4%

Grand Totals	2014 Total	2013 Total:	Difference:	%:
Yolo County	44,734	45,712	-978	-2%
City of Winters	9,924	9,204	720	7%
City of Woodland	66,053	61,345	4,708	7%
City of West Sacramento	74,060	67,805	6,255	8%
Yocha Dehe Wintun Nation	412	474	-62	-13%
Contract Fire	442	423	19	4%
Overall Total	195,625	184,963	10,662	6%

Call Statistics	2014 Total	2013 Totals	Difference:	%:
Total Law Calls	157,656	145,751	11,905	8%
Total Fire Calls	24,335	25,756	-1,421	-6%
Total Records Calls	1,085	627	458	42%
Total Probation Calls	2,146	2,583	-437	-17%
Total Public Works Calls	1,226	1,139	87	8%
Total AMR Calls	207	346	-139	-40%
Total ANI Calls	7,946	7,646	300	4%
Total County Support Calls	1,024	1,115	-91	-8%
Total	195,625	184,963	10,662	6%

In 2014 dispatch staff handled 330,871 inbound/outbound calls for service, an increase of 10,064 or 3%. The total 911 calls was 61,924, an increase of 5,917 or 10%.

Lines/Trunks	2014	2013	2012	2011	2010
911 Calls	61,924	56,007	53,672	47,051	42,639
Non-Emergency Calls	183,870	184,017	187,650	188,800	192,612
Outgoing Calls	85,077	80,783	81,871	78,626	79,082
Yearly Totals:	330,871	320,807	323,193	314,477	314,333

STAFF REPORT

Agenda Item: 7.a.

Date: January 14, 2015
To: YECA Governing Board
Thru: Dena Humphrey, Agency Manager
From: Charles Keasler, IT Specialist II
Subject: Motorola Gold Elite Replacement Update
Recommendation: No action required; information only.

The JPA Board approved the replacement of the Gold Elite radio consoles back in September 2014 with a signing authority to complete the contract. The initial cost of the contract was \$637k. YECA was successful completing the contract within the trade-in promotion and was able to obtain the \$50k savings set in the original quote.

After completing the design phase and making appropriate equipment decisions for the project the final cost was lowered to \$600k, a \$37k savings. This project will be completed well in advance of the Bond fund procurement period deadline of Oct 2015.

The YECA Radio console replacement project is proceeding on schedule. The contract has been finalized. The equipment was ordered, tested by Motorola, and is ready to be installed at YECA. The project begins Jan 12th with installation starting in the radio room with a test console then transitioning to the remaining consoles in phase two by February 23rd.

Tentative Radio Project Replacement Schedule

January 12th – Install begins
January 23rd – Initial install complete, and console testing begins
February 9th – Testing and configuration changes complete. Final install begins.
February 23rd – Final install is complete. All positions live on new consoles.
March 2nd – Remove old console and back room equipment.

During this replacement there is no scheduled down time for end users. Both systems will run simultaneously, while each position is replaced one at a time.

The new consoles will provide P25 compatibility (the latest standard in audio), Portable Radio Distress buttons, and each agency can be dispatched from any of the Dispatch Console positions. The back room equipment space will also be consolidated from four equipment racks down to just one.