

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)  
GOVERNING BOARD  
March 3rd, 2020  
2:00 P.M. Public Session  
Minutes**

The YECA Governing Board met on Wednesday March 3rd, 2020 at the Woodland Police Department 1000 Lincoln Ave – Community Room, Woodland. Chair Derrek Kaff called the meeting to order at 2:00 p.m.

This meeting was formatted to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), was available at the following link:

Teleconference Options to join Zoom meeting:  
By PC: <https://us02web.zoom.us/j/84256097223>  
Meeting ID: 842 5609 7223  
Or  
By Phone: (669) 900-6833  
Meeting ID: 842 5609 7223

**PRESENT: Primary Board Members:** Derrek Kaff, City of Woodland, Dena Humphrey, YECA Executive Director, Steve Binns, City of West Sacramento, Rebecca Ramirez, Yocha Dehe Wintun Nation

**Joined via ZOOM:** Tom Lopez, Yolo County

**Absent:** John Miller, City of Winters

**Entry No.2**

**Minute Order No. 2021-32**

**Approval of the Agenda - [Approved as presented](#)**

**MOTION: Ramirez SECOND: Binns AYES: Kaff, Binns, Ramirez, Lopez Absent: Miller**

**Entry No. 3**

**Minute Order NO. 2021-33**

**Announcements – Dena has an announcement**

- a. Resolution: Proclamation “National Public Safety Telecommunications Week April 18<sup>th</sup>-24<sup>th</sup>.
- b. YECA 2020 Dispatcher of the Year “Dave Hetland”

**Entry No. 4**

**Public Comment – None**

**Entry No. 5**

**Minute Order No. 2021-34; Approval of Consent Agenda - [Approved](#)**

- a. Approval of the Minutes from the February 3, 2021, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update

**MOTION: Lopez SECOND: Binns AYES: Kaff, Ramirez, Binns, Lopez Absent: Miller**

**Entry No. 6**

**Old Business**

- a. Radio Encryption and Radio Needs Assessment for Strategic Planning Craig Trygstad, designer of YECA's current radio infrastructure and provided a proposed assessment plan. Dena outlined the initial timeline plan to determine radio needs. Initial plan includes sending survey to Law and Fire agencies. Tentative plan is to create work groups in the 3<sup>rd</sup> and 4<sup>th</sup> week of March with the 4<sup>th</sup> week combining Law and Fire. The assessment and recommendations is planned for May based on the survey and work group results.

### **Entry No. 7**

#### **Introduction to the ALERTWildfire Camera Program for Early Detection- Info Only**

- a. Patrick Ellis, Public Safety Specialist from PG&E to provide background on program. To date 355 cameras installed with 135 cameras PG&E plans to install in 2021 and 2022. For our jurisdiction currently looking at setting up cameras in the areas of Capay, Brooks, and Winters. PG&E would provide cameras and maintenance. Lopez questioned who would have access to cameras. Ellis confirmed that while we could view footage 24hrs a day, control of camera placement would be at PG&E control center. Likewise, Lopez advised that YECA's radio team confirm with PG&E that system does not interfere with radio traffic. Board member Binns questioned associated fees. Dena confirmed costs would be minimal with PG&E picking up costs of power. Chair Kaff requested that we bring this agenda item back to the board for the status as discussed in the later Entry No. 10, item D.

**Public Comment-** Bruce Andreozzi shared that this project started in the Lake Tahoe basin and expanded to Oregon and Utah. In addition, Bruce felt this is a good system where the public can have access to snapshots of the area and that this system will be useful for monitoring fire direction and for evacuations of the public. Bruce questioned where in Capay Valley PG&E will be setting up these cameras.

Dena advised cameras would be set up in the Bald Mountain and Winters area.

### **Entry No. 8**

#### **Minute Order NO. 2021-34**

#### **FY21/22 Final Budget - Approved**

- a. FY21/22 Budget – Ramirez commended staff for maintaining budget with all the increased costs due to COVID 19. Chair Kaff thanked Dena for meeting the City Managers group target for a 5% budget reduction for FY20/21 and for returning to authorized staffing. Binns thanked all staff.
- b. FY21/22 CIP
- c. FY21/22 Position Table

**MOTION: Ramirez SECOND: Binns AYES: Kaff, Binns, Lopez, Ramirez Absent: Miller**

### **Entry No. 9**

**Next Scheduled JPA Board Meeting- Next Meeting May 5, 2021**

### **Entry No.10**

#### **Items for Future Agenda**

- a. Radio Needs Assessment Status

- b. T-Mobile Amendment
- c. Executive Director Annual Evaluation
- d. PG&E MOU

**Entry No. 11 Meeting Adjourned at 2:46 p.m.  
Minutes submitted by Tianna Dumas**