

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD
June 2, 2021
11:00 A.M. Public Session
Minutes**

The YECA Governing Board met on Wednesday June 2nd, 2021 at the Woodland Police Department 1000 Lincoln Ave – Community Room, Woodland. Chair Derrek Kaff called the meeting to order at 11:09 a.m.

This meeting was formatted to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), was available at the following link:

Teleconference Options to join Zoom meeting:
By PC: <https://us02web.zoom.us/j/84256097223>
Meeting ID: 842 5609 7223
Or
By Phone: (669) 900-6833
Meeting ID: 842 5609 7223

PRESENT: Primary Board Members: Derrek Kaff, City of Woodland, Dena Humphrey, YECA Executive Director

Joined via ZOOM: Tom Lopez, Yolo County, Rebecca Ramirez, Yocha Dehe Wintun Nation, John Miller, City of Winters

Absent: Steve Binns, City of West Sacramento

Entry No.2

Minute Order No. 2021-40

Approval of the Agenda - Approved as presented

MOTION: Miller SECOND: Ramirez AYES: Kaff, Lopez, Ramirez, Miller Absent: Binns

Entry No. 3

Announcements – Dena has an announcement

- a. Leah Goodwin promoted to position of Deputy Director effective June 7th, 2021.

Entry No. 4

Public Comment – None

Entry No. 5

Minute Order No. 2021-41; Approval of Consent Agenda - Approved

- a. Approval of the Minutes from the May 5, 2021 Regular Meeting and May 12, 2021 Special Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. Resolution for Employment Risk Management Authority
- e. T-Mobile Lease Amendment

MOTION: Lopez SECOND: Miller AYES: Kaff, Lopez, Ramirez, Miller Absent: Binns

Entry No. 6

Old Business

- a. Records Management System Update- Member Agencies are in favor of switching to a Single Tenant Solution. Implementation costs would be \$5,300 with an ongoing annual cost of approximately \$2,300. Chair Kaff advised that we add this item to the August 4th agenda as a voted item.
- b. ALERTWildfire Camera Program Status- Dena advised the agency is working with Digital Path on the microwave system tower once MOU is in place implementation would take approximately 2-3 weeks.
- c. Robbins Fire District a meeting is scheduled with Sutter County

Entry No. 7

Regional Radio Needs Assessment Presentation from CSI Telecommunications, Craig Trygstad, Principal Engineer- Info Only

- a. Radio Needs Assessment Report – Chair Kaff advised this item be moved to the August 4th board meeting.

Entry No. 8

Closed Session- Out of Session: 11:21a.m.

- a. Public Employee Performance Evaluation (GC54957) Position Title: Executive Director
Back in session: 11:28a.m.

Entry No. 9

Next Scheduled JPA Board Meeting Date August 4th, 2021

Entry No.10

Items for Future Agenda

- a. Regional Radio Needs Assessment Report
- b. Records Management System Update- Single Tenant Option- ***Voted Item***

**Entry No. 11 Meeting Adjourned at 11:30 a.m.
Minutes submitted by Tianna Dumas**