

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD**

April 3, 2019

MINUTES

The YECA Governing Board met on Thursday, April 3, 2019 at the Yolo Emergency Communications Agency, 35 N. Cottonwood Street, Woodland. Chair Luis Soler called the meeting to order at 2:10 p.m.

PRESENT: Primary Board Members: Luis Soler, City of Woodland, Tom McDonald, City of West Sacramento, John Donlevy, City of Winters, Gary Fredericksen, Yocha Dehe Wintun Nation, Tom Lopez, Yolo County, Dena Humphrey, YECA Executive Director

Entry No. 2

Minute Order No. 2019-17 Public Comment - None

Entry No. 3

Minute Order No. 2019-18: Announcements

- a. Proclamation “National Public Safety Telecommunications Week April 14th-20th
Chair Luis Soler, City of Woodland recognized National Public Safety Telecommunications Week by releasing an official proclamation.
- b. YECA 2018 Dispatcher of the Year “Krista Bryant”
Executive Director Dena Humphrey presented by reading highlights of Krista Bryant commendations from her peers and other agencies. Krista has 11 years of service to the 911 Dispatcher profession and is recognized for her diversity, service to others, and her accomplishments.
In recognition of 2018 Dispatcher of the Year Krista was presented with an award plaque and bouquet of flowers.
- c. YECA would like to thank the Yolo County Firefighters Association for their continued support and generous donation for a corporate sponsorship to this year’s Dispatcher’s Banquet

Entry No. 4

Minute Order No. 2019-19; Approval of Agenda

The Agenda approved as presented

MOTION: Lopez SECOND: Donlevy AYES: Soler, McDonald, Fredericksen, Donlevy, Lopez

Entry No. 5

Minute Order No. 2019-20; Consent Agenda

The Consent Agenda approved as presented

- a. Approval of the Minutes from the March 7, 2019, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. CalPERS Resolution – Pay Schedules 2012-2021 –[Resolution No. 19-0403-5D](#)

MOTION: Fredericksen SECOND: McDonald AYES: Soler, Donlevy, Lopez, McDonald, Fredericksen

Entry No. 6

Minute Order No. 2019-21; Old Business – Informational Only- Dena Humphrey, Executive Director presented

- a. General discussion and current status update of YECA building
-CSI provided additional cost, will present and provide a comprehensive report at the May JPA Board Meeting.
- b. General discussion on countywide Records Management System – Charles Keasler I.T. Administrator presented – Board agreed to keep RMS on the table for future discussions. Dispatch Supervisor Scott Fletcher presented a Dispatcher scenario/visual of a 911 Dispatch call to clearly understand the impact of not having an uniform RMS Data Base from all member agencies to provide pertinent information to Law Enforcement / Fire.

Entry No. 7

Minute Order No. 2019-22; FY19/20 Proposed Base Budget – *Voted Item-Approved as outlined in 2019 March 7th Board Meeting 7a. Minute Order No. 2019-15.

- a. FY19/20 Proposed Budget

MOTION: Donlevy SECOND: Fredericksen AYES: Soler, Lopez, McDonald, Fredericksen, Donlevy

Minute Order No. 2019-23; FY19/20 Proposed Base Budget – *Voted separately* Approved as outlined in 2019 March 7th Board Meeting 7b & 7c. Minute Order No. 2019-15.

- b. FY19/20 Proposed CIP
- c. FY19/20 Proposed Position Table

MOTION: Lopez SECOND: McDonald AYES: Soler, Fredericksen, Donlevy, Lopez, McDonald

Entry No. 8

Minute Order No. 2019-24; Closed Session – Chair Luis Soler adjourned at 2:52pm for closed session

- a. Public Employee Performance Evaluation (GC54957)
Position Title: Executive Director

Open Session resumed 3:04pm –

Action: Chair Luis Soler and Board in recognition of Performance Evaluation GC54957 – **Approved- Amendment to Non-Represented Compensation & Benefits Package outlined June 6, 2018 Minute Order No. 208-29 No. 8.c;**

Executive Director Non-Represented Compensation & Benefits Package to be amended from 1% pay increase per year, to 2% pay increase per year retroactive with effective date January 1, 2019, to match what the non-representation group received for their 3-year COLA package increase.

MOTION: Fredericksen SECOND: Donlevy AYES: Soler, Lopez, McDonald, Donlevy, Fredericksen

Entry No. 9

Next Scheduled JPA Board Meeting – May 22, 2019 @ 2:00pm, 35 N Cottonwood Street, Woodland

Entry No. 10

Items for Future Agenda

- CSI Report
- Employee 30-year Recognition
- RMS update

Entry No. 11

Adjournment

Meeting Adjourned 3:15pm

Minutes submitted by: Eloise Austin, Recording Secretary