

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)  
GOVERNING BOARD  
November 2, 2022  
2:00 P.M. Special Session  
Minutes**

The YECA Governing Board met on Wednesday November 2<sup>nd</sup>, 2022 at Yolo Emergency Communications Agency 35 N Cottonwood – Conference Room, Woodland. Board Member Binns called the meeting to order at 2:04 p.m.

This meeting was formatted to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), was available at the following link:

Teleconference Options to join Zoom meeting:  
By PC: <https://us02web.zoom.us/j/84256097223>  
Meeting ID: 842 5609 7223  
Or  
By Phone: (669) 900-6833  
Meeting ID: 842 5609 7223

**PRESENT: Primary Board Members:** Dena Humphrey, YECA Executive Director, Steve Binns, City of West Sacramento, Kim McKinney, City of Woodland  
**Joined via ZOOM:** Rebecca Ramirez, Yocha Dehe Wintun Nation  
**Absent:** Tom Lopez, Yolo County, John Miller, City of Winters

**Minute Order No. 2022-14**  
**Approval of the Agenda - [Approved](#)**

**MOTION: Ramirez SECOND: McKinney AYES: Binns, McKinney, Ramirez ABSENT: Lopez, Miller**

**Entry No. 4**  
**Announcements- None**

**Entry No. 5**  
**Public Comment – None**

**Entry No. 6**  
**Minute Order No. 2022-15**  
**Approval of Consent Agenda - [Approved](#)**

**MOTION: McKinney SECOND: Ramirez AYES: Binns, McKinney, Ramirez ABSENT: Lopez, Miller**

- a. Approval of the Minutes from the June 1, 2022, Regular Meeting & July 1, 2022, Special Session Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. 2022 Quarterly Law & Fire Dispatch to Que Call Stats
- e. Renew authorization for remote (teleconference/videoconference) meetings pursuant to Assembly Bill 361 on the basis that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees.

**Entry No. 7**

**Minute Order No. 2022-16**

**YECA Member Cost Formula Review Discussion- \*Voted Item – Approved**

**MOTION: McKinney SECOND: Ramirez AYES: Binns, McKinney, Ramirez ABSENT: Lopez, Miller**

- a. McKinney advised that Woodland is incurring additional costs since taking over processing records. With the new board members might be worth looking into the formula for how costs are allocated and determine if adjustments are necessary. Board Member Ramirez questioned what the current formula is and how figures were determined. Dena, ED, informed that costs are determined by a two way split.
  - 1) Allocation- Split 3 ways
  - 2) 85% rolling call average over 3 years

Dena also advised that the budget is set in March, therefore best method moving forward would be to look at over the next 2 months. Board Member McKinney suggested starting by December and in the next 2-3 weeks identifying a participant from each agency to be part of a work group.

**Entry No. 8**

**Next Scheduled JPA Board Meeting Date: Tentatively December 7<sup>th</sup>**

**Entry No. 9**

**Items for Future Meeting Agenda: None**

**Entry No. 10 Meeting Adjourned at 2:21 p.m.  
Minutes submitted by Tianna Dumas**