

**AGENDA  
REGULAR MEETING  
YECA GOVERNING BOARD**

**Woodland Police Department, 1000 Lincoln Ave, “Community Room,” Woodland, CA 95695  
March 4, 2020  
2:00 P.M. Public Session**

---

**ALL ITEMS ARE FOR ACTION UNLESS OTHERWISE NOTED WITH AN ASTERISK (\*)**

**1. Call to Order (2:00 PM)**

**2. Approval of the Agenda**

**3. Announcements**

- a. The National Public Safety Telecommunications Week runs from April 12<sup>th</sup> - 18<sup>th</sup>. This is a nationally recognized time for citizens and co-workers alike to show their appreciation for professionals in the field of Public Safety Communications.
- b. The Organization of Public Safety Telecommunicators (O.P.S.T) will be recognizing the outstanding work for our Public Safety Dispatchers at this year’s banquet held at the Thunder Valley Casino in Lincoln on Saturday April 4<sup>th</sup>. Tickets are \$50 each, and can be purchased by emailing Molly Scott [mScott@yolo911.org](mailto:mScott@yolo911.org)
- c. Laura Swink, Dispatcher III is being recognize for her outstanding performance during a life save. Her calm and steady CPR instructions given to the patient’s family member contributed to a successful outcome.

**4. Public Comment \***

---

Speakers must state their name and city of residence for the record and limit their remarks to three minutes. Members of the public audience may address the Governing Board on any item not on today’s agenda. No response is required and no action can be taken, however, the Governing Board may add the item to the agenda of a future meeting.

---

**5. Consent Agenda**

---

Consent Agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a member of the Governing Board, member of the audience, or staff requests that the Governing Board remove an item. If an item is removed, it will be discussed in the order in which it appears on the Agenda.

---

- a. Approval of the Minutes from the November 14, 2019, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update

- d. 2019 4<sup>th</sup> Quarter – Dispatch to Que Report
- e. 2019 Annual Calls for Service Report

**6. Old Business – Information Only**

- a. General discussion on countywide Records Management System
- b. General discussion on YECA Building

**7. FY18/19 External Audit Presentation by Richardson & Company, CPA’s – Info Only**

- a. FY18/19 Fiscal Audit Report – Attachment

**8. YECA Organizational Overview – Info Only**

- a. High level overview of organization per section

**9. Closed Session**

- a. Public Employee Performance Evaluation (GC54957)  
Position Title: Executive Director

**9. Next Scheduled JPA Board Meeting – April 1, 2020**

- a. Unable to meet at Woodland PD due to all staff meeting. Alternate location proposal is to hold meeting at YECA to accommodate multiple special employee recognitions.

**10. Items for Future Agenda**

- a. Dispatcher of the Year
- b. Mission Critical Continuity of Operations Assessment & Presentation
- c. Proposed FY21 Budget
- d. New Accounting System Project Update

**11. Adjournment**

I declare under penalty of perjury that the foregoing agenda was available for public review and posted on/or before February 28, 2020 on the bulletin board outside of the Yolo County, Erwin Meier Administration Center, 625 Court St., Woodland, California and on the agency website:

<http://www.yolo911.org/board-meetings>

  
\_\_\_\_\_  
Dena Humphrey, Executive Director

\*\*The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability related accommodations to attend the meeting, please contact Corina Macias at (530) 666-8919 or (530) 666-8909 (fax). Requests for accommodations must be made at least two full business days before the start of the meeting. \*\*