

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)  
GOVERNING BOARD  
December 14, 2022  
1:00 P.M. Special Session  
Minutes**

The YECA Governing Board met on Wednesday December 14<sup>th</sup>, 2022 at Yolo Emergency Communications Agency 35 N Cottonwood – Conference Room, Woodland. Board Member Binns called the meeting to order at 12:59 p.m.

**PRESENT: Primary Board Members:** Dena Humphrey, YECA Executive Director, Steve Binns, City of West Sacramento, Kim McKinney, City of Woodland, Shawn Kinney, YochaDehe, John Miller, City of Winters

**Absent:** Tom Lopez, Yolo County

**Minute Order No. 2022-17**

**Approval of the Agenda - [Approved](#)**

**MOTION: Miller SECOND: McKinney AYES: Binns, McKinney, Kinney, Miller**

**ABSENT: Lopez**

**Entry No. 3**

**Public Comment – None**

**Entry No. 4**

**Minute Order No. 2022-18**

**Special Session**

- a. YECA Member Cost Formula Review Discussion – Dena Humphrey, Executive Director explained the allocation of the member shares as a 3-year rolling average with a 15% fixed administrative fee and an 85% variable fee that is based on calls for service per agency. In addition, Dena explained the CIP formula which also consists of a 15% fixed ratio and an 85% variable using the debt ratio from original allocations of the long term debt. The ratios of the long term debt were originally assessed by the financial firm Government Financial Strategies. Board Member Miller suggested in the future using population size as the metric for the fixed ratio to determine allocations of member shares. Board Members requested a detailed breakdown of line items in the budget.

**Entry No. 5**

**Next Scheduled Special Session Meeting Date:** January 25<sup>th</sup>, 2:00pm

**Entry No. 6**

**Items for Future Meeting Agenda:** YECA member cost formula review discussion, detailed breakdown of the YECA budget.

**Entry No. 7 Meeting Adjourned at 2:01 p.m.**

**Minutes submitted by Tianna Dumas**