

**YOLO EMERGENCY COMMUNICATIONS AGENCY
(YECA) GOVERNING BOARD**

December 3, 2025

2:00 P.M.

Minutes

The YECA Governing Board met on Wednesday December 3, 2025, at the Yolo Emergency Communications Agency, 35 N Cottonwood St. – Conference Room, Woodland. Board Chair Binns called the meeting to order at 2:03pm.

PRESENT: Primary Board Members: Dena Humphrey, YECA Executive Director, Steve Binns, City of West Sacramento, Tom Lopez, Yolo County, Jack Snyder, City of Winters, Eric Zane, City of Woodland, Shawn Kinney, Yocha Dehe Wintun Nation

Entry No. 2

Minute Order No. 2025-17

Approval of the Agenda - [Approved](#)

MOTION: Snyder SECOND: Zane AYES: Binns, Snyder, Kinney, Lopez, Zane

Entry No. 3

Announcements

- a. Tammy Leggins retirement effective December 30, 2025, after serving 36 years with YECA
- b. Scott Fletcher retirement effective December 24, 2025, after serving 26 years with YECA

Entry No. 4

Public Comment – None

Entry No. 5

Minute Order No. 2025-18

Approval of Consent Agenda – [Approved](#)

- a. Approval of the Minutes from October 8, 2025, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. 2025 3rd Quarter Law & Fire Dispatch to Queue Call Stats
- e. FY25/26 Budget Adjustment Summary

MOTION: Lopez SECOND: Kinney AYES: Binns, Snyder, Kinney, Lopez, Zane

Entry No. 6

Closed Session – Out of Session 2:30 p.m.

- a. Conference with labor negotiator (CG54957.6)
 - a. Agency Representative:
 - i. Dena Humphrey, Executive Director
 - ii. Gregory Ramirez, IEDA Labor Consultant
 - b. Employee Organization:
 - i. Yolo Communications Dispatchers Association (YCDA)

Back in session 3:50 p.m. – Reportable Action: None

Entry No. 7

Minute Order No. 2025-19

High level discussion entailing sample borrowing rates, terms, and annual costs for potential funding for the radio and microwave project upgrade – Information Only

- a. Staff summary providing information regarding the potential funding sources for the replacement including sample terms, rates, and estimated annual costs. ED Humphrey presented showing overview of the current cost gap of the project. This was a continuation of the previous meeting's presentation and focused more on the costs associated with the project and where YECA will source the funds. YECA has researched current rates and terms with local banks for capital loans, possible grant opportunities, and use of YECAs capital fund balance. YECA is discussing with local grant resources as well as the radio vendor for potential grant sources and opportunities. The board members added the suggestion of the UASI grant program under FEMA as an additional possibility. Target to begin the initial phases of the project is July 2026.

Entry No. 8

Minute Order No. 2025-20

Telecommunications Engineering Consultant Services for Radio & Microwave Project- Voted Item

- a. Staff summary providing background and scope of work for the proposed 3-Year agreement with TRYG, Inc for a cost not to exceed \$135k. ED Humphrey presented discussing the need to use engineering consultant for project management and subject matter expertise during the multi-year radio project.

MOTION: Lopez SECOND: Kinney AYES: Binns, Synder, Kinney, Lopez, Zane

Entry No. 9

Next Scheduled JPA Board Meeting Date: January 7, 2026

Entry No. 10

Items for Future Meeting Agenda – None

Entry No. 11

Meeting Adjourned at 4:07pm

Minutes submitted by Charles Keasler