YOLO EMERGENCY COMMUNICATIONS AGENCY
(YECA) GOVERNING BOARD
November 6, 2024
2:00 P.M.
Minutes

The YECA Governing Board met on Wednesday November 6, 2024 at the Yolo County Sheriff's Office, 140 Tony Diaz Dr. – Cameron Training Center, Woodland. Board Chair Binns called the meeting to order at 2:15pm.

PRESENT: Primary Board Members: Dena Humphrey, YECA Executive Director, Steve Binns, City of West Sacramento, Shawn Kinney, Yocha Dehe Wintun Nation, Tom Lopez, Yolo County, Jack Snyder, City of Winters

ABSENT: Kim McKinney, City of Woodland

Entry No. 2
Minute Order No. 2024-23
Approval of the Agenda - Approved

MOTION: Kinney SECOND: Snyder AYES: Binns, Kinney, Lopez, Snyder Absent: McKinney

Entry No. 3
Announcements-

a. Board Member Miller accepted a position with Antioch PD with his last day October 13th, and would like to welcome Board Member Snyder to the Board as his replacement.
b. Vanesa Hoyt, Operations Manager, announced the promotion of Katie Gonzalez to the Dispatcher III position.
c. Dena, ED, announced a letter from the City of Woodland had appointed Fire Chief Eric Zane as the alternate to Board Member Kim McKinney in the event of her absence.

Entry No. 4
Public Comment – None

Entry No. 5
Minute Order No. 2024-24
Approval of Consent Agenda – Approved

a. Approval of the Minutes from the September 6, 2024, Regular Meeting
b. Operations Division Report
c. Current Year Budget Status Update
d. 2024 3rd Quarterly Law & Fire Dispatch to Que Call Stats
e. FY24/25 Budget Adjustment
f. YECA Administrative Holiday Schedule
g. Workplace Violence Prevention Policy

MOTION: Lopez SECOND: Kinney AYES: Binns, Kinney, Lopez, Snyder Absent: McKinney

Entry No. 6
Old Business

a. YECA Dispatch Room Remodel Project Update

Item	Budget	Contract	Change Orders	Difference
Dispatch Furniture	$270,000	$ 262,825	$ -	$ (7,175)
Construction Contract	$372,000	$ 324,000	$ 7,739	$ (40,261)
Sub-total	*$642,000*	*$ 586,825*	*$ 7,739*	*$ (47,436)*
Additional Costs				
Rental Restrooms				$ 2,800
New Headset Jack Boxes				$ 12,000
Available Budget				$ (32,636)

ED Humphrey presented updated Dispatch Room remodel costs along with photos documenting the progress of the re-model project. Total available budget remaining is $32,636 with construction wrapping up on December 20th and a target completion date of January 31, 2025.

Entry No. 7
Minute Order No. 2024-25
YECA Chair & Vice Chair Elections for FY24/25 – Voted Item – Approved

FY24/25 Chair – Steve Binns, City of West Sacramento
FY24/25 Co-chair – Kim McKinney, City of Woodland

MOTION: Lopez SECOND: Kinney AYES: Binns, Kinney, Lopez, Snyder Absent: McKinney

Entry No. 8
Next Scheduled JPA Board Meeting Date: February 5, 2025 –Location TBD

Entry No. 9
Items for Future Meeting Agenda – None

Entry No. 10
Meeting Adjourned at 2:35pm
Minutes submitted by Tianna Dumas